

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL  
HELD IN THE VILLAGE HALL ON TUESDAY FEBRUARY 7<sup>th</sup>. 2012  
at 7.00pm.**

**Public Session:**

There were seven young people present who had attended to discuss the possibility of holding a skateboarding event on the Council car park

**Present:**

Mrs. J. Manley (Chairman)

Mrs. S. Dove

Mr. D. Baldwin

Mrs. F. Medley

Mr. R. Rathbone

Mr. A. Brown

Mr. D. Roberts

Mr. J. Kennedy

Mrs. G. Matthews

Mrs. T. Howells

**In Attendance:**

The Parish Clerk.

Seven young people for part of the meeting.

**11/218 Apologies:**

Apologies were received and accepted from Mr. S. Jones (Shropshire Councillor). Mr. R. Bailey and Ft. Lt. N. Byne (RAF Shawbury).

**11/219 Declaration of Personal or Prejudicial Interests:**

There were no declarations made.

**11/220 Minutes of Meeting held on January 10<sup>th</sup>. 2011:**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**11/221 Matters Arising:**

**(a)Skateboard event (11/162).**

Clerk reported that he had been advised that the skateboarding activity days were run by volunteers and they could only offer weekend events. After discussion with the young people, it was decided to set the date as Saturday 14<sup>th</sup>. April and they agreed to carry out fund raising activities to help pay for the day. They were planning to hold a 'bring and buy stall' and would arrange their own publicity for the event. with the support of Mrs. Howells.

Clerk to confirm the date with Miriam Turner and ask for grant aid from the Youth Service. Members agreed that the Council would fund any shortfall.

**(b)Highways (11/211(1)) (11/204(a))**

It was noted that:

1. White lines had been painted by the shops, defining the edge of the pavement.

2. The sign on the A53 had been repaired
3. Councillor Simon Jones had sent out details of the national policy with regard to double white lines on roads.

(c) Glebe – Lease (11/204(b))

(1) The County Solicitor:

- (a) Had forwarded a map of the area and asked for Members to show the preferred route of the access path and give details of the suggested width.
- (b) Confirmed that the grant from the Diocese would be an attachment to the lease
- (c) Could not identify the owner of the section of road leading to the Glebe through the Glebelands. Members outlined the preferred route for the path and stated that it should be no wider than 10 feet – the same width as the entrance gate. Clerk to forward details to Ms. Prince.

(2) Mrs. Matthews raised concerns about the amount and cost of the work carried out on the Glebe and her concerns were supported by Council Members. It was agreed that approval had been given for the flail cutting and some remedial work on the ditches but not to the extent that had been done, especially as the lease had not been agreed.

After discussion it was resolved that:

- (a) No further work should be carried out on the Glebe until the lease had been agreed and planning approval given and
- (b) Any future work must be approved by full Council after details and estimates have been provided.

(d) Youth Pod (11/204(c))

It was noted that the pod had been removed and a sum of £162.00 had been received for the scrap metal.

(e) Poynton Road Hedge (11/204(d))

Mr. Pinches had agreed to remove the remaining part of the hedge before the bird nesting season started and a quote of £4,447.00 from Mr. Allmark, for the installation of barrier posts, was accepted. He had agreed to carry out the work as soon as the area was clear.

(f) Recreation Ground Sign (11/204(e)).

Deferred until the next meeting.

(g) Co-op waste bins (11/204(g)).

The Highways Manager had responded, pointing out that the land where the bins were stored is not part of the adopted highway and as such action cannot be taken. He had referred it to the Planning Department to see if planning approval regulations were being breached.

(h) Telephone connection to Village Hall (11/204(h))

Mrs. Medley reported that the Village Hall Committee had no objection to a telephone line being installed and the Clerk reported that BT had quoted a range of prices, dependent on the length of contract and on a site survey being carried out. Broadband costs would be additional to the rental cost of the line.

It was noted that the contractor could access the camera by this method and carry out adjustments but there was a need to see if this would allow the system to be viewed by Shropshire Council at the Shrewsbury monitoring centre, to make it cost effective. Clerk was asked to discuss this with Mr. Dave Roberts at Shirehall.

(i) Sparrow Cottage (11/204(j))

A detailed response from the Enforcement Officer had been circulated to Members indicating that he was aware of the developing situation and taking appropriate action.

(j) Burial Ground – paths and hedge (11/209).

It was noted that the hedge had been planted.

Mrs. Medley produced an outline plan for the new section of the ground and Members agreed with her suggestion that the existing centre path should be retained and that the first part of the burial area should be used for the burial of cremated ashes, which would improve the overall layout of the ground.

Mr. Kennedy agreed to produce a detailed plan before the next meeting.

(k) Moat – safety signs (11/215)

Mr. Roberts reported that he had put up temporary signs, as the inclement weather had left the ground too hard to dig post holes. As soon as the weather improved he would put up the permanent signs

(l) Car park/Poynton Sign

Noted that no action had been taken to move the sign as promised by the Highways Department.

(m) Photographs for web site and posters.

The Chairman had produced an updated version of Member's photographs and these would be placed in appropriate locations.

(n) New school – car parking, footpaths etc. (11/210)

A letter had been received from Karen Bradshaw, Group Manager at Shropshire Council, stating that to date no plans had been made for additional parking or paths and promised that the Parish Council would be consulted over future developments.

**11/222 Correspondence.**

The following correspondence was considered:

1. Mr. Compton – concerns over the planned Shrewsbury incinerator. After consideration, it was decided to forward the letter to the Senior Planning Officer and ask him to respond to Mr. Compton.
2. Claire Porter – New Standards Regime. Members agreed to the suggestion that the Parish should adopt the protocol being developed by Shropshire Council.
3. ALC – Meeting re Localism and Communities in Shropshire.
4. Shropshire Council -Emergency Planning Meeting 28<sup>th</sup>. March. Chairman and Mr. Kennedy attending.
5. Shropshire Council – Annual review of Rights of Way, etc. Clerk reported that he had forwarded the document to Mr. Bailey for completion, as he was the Parish Rights of Way Officer
6. Niki McGrath, Shrewsbury and Telford Hospital Trust – ‘Looking Forward’.
7. NALC – A guide to neighbourhood planning. Document being assessed by Mr. Roberts.
8. Malcolm Price – Site Allocation and Management of Development.
9. Meres and Mosses Annual Meeting – Chairman attending.
10. Shropshire Council – changes to the revised Charter for Parish Councils.

**11/223 Accounts for Payment:**

It was resolved to pay the following accounts

Mr. J. Wilson	Salary (Feb.)		£428.97
Mr. J. Wilson	Expenses (January)		£82.74
Inland Revenue	Income Tax (Feb.)	^^	£107.53
Mr. T. Creber	Village work (Feb.)		£417.00

NWP Electrical	Streetlight maintenance (Jan.)	£232.42
Scottish Power	Power costs (December)	£268.60
Mr. A. Dawson	Mole control	£73.50
ALC	Training Courses –Roles & Responsibilities and Law & Procedures	£150.00
Mr. C. Pearce	Supplying and planting Burial Ground hedge	£455.00
Mr. R. Pinches	Annual maint'ce flail cutting and hedge trimming	£201.34
	Removal of Church St. Hedge (part)	£403.20
	Pioneer work on new area of Glebe	£1,679.87
Interactive Information	Hosting website, database etc.	£175.20
Graphic Office Systems	Three colour cartridges	£334.40

#### **11/224 Financial Statement:**

A financial statement was tabled and approved.

#### **11/225 Exchange of Information**

##### (a) Agenda Items for the next meeting:

CCTV – annual cost of the provision.

Recreation Ground sign.

Disposal of waste cardboard.

Parish Council support for the Jubilee Day activities.

##### (b) Issues needing urgent attention:

###### (1) Highways:

The following concerns were raised:

1. Pot hole at entrance to White Lodge Park. This had been repaired several times but the repair only lasted a few days. A more adequate repair was required.
2. Poor state of road surface in Church Street and Poynton Road.
3. Mechanical road sweeper damaging the edges of some roads.

###### (2) Streetlights:

Lights 74 and 75 in Church Street were on all day.

Lights 7 -13 in Millbrook coming on at least two hours before night fall.

Clerk to report to NWP.

It was reported that Shropshire Council's damaged light by the traffic lights had not been replaced.

Clerk to report this to Shropshire Council's street lighting department and ask for urgent action.

###### (3) Other

No issues raised.

#### **11/226 Application to hold regular car boot sales.**

No further information had been received from Mr. Dodd and it was decided not to give approval.

Approval was given for Shropshire Cat Rescue to hold a car boot sale on April 7th. and for Grinshill Dog Rescue Centre to hold their Annual Show on September 9<sup>th</sup>.

**11/227 Applications for Grants:**

It was resolved to make a grant of £70.00 to each of the following organisations:

Severn Hospice; Macmillan Nursing; Talking Newspaper; Hope House; Citizens Advice Bureau; Shropshire Playing Fields Association; Marie Curie Cancer Care; Shawbury Scout and Guide Management Committee.

**11/228 Disposal of waste cardboard:**

Deferred until the next meeting.

**11/229 Dropped Kerbs:**

It was decided to place an article in the Parish Magazine seeking the views of residents on the lack of dropped kerbs and where possible, to identify and speak to people who needed easier access to move around the Parish.

**11/230 Other Information:**(a) Damage to climbing wall in Children's Play Area.

There had been some minor damage to one of the plastic shields on the climbing wall and Nobridge had been asked to carry out an assessment and repair work.

(b) Jubilee Celebration – possible LJC funding.

Chairman reported that they had been advised that the LJC had limited funds to help Parish Councils with the cost of Jubilee celebrations. The Clerk was completing an application for a grant.

The Jubilee Committee was considering a proposal to present all children in the Parish under the age of eleven with a Jubilee Mug

(c) Anti-social behaviour.

It was reported that during the past few weeks there had been several incidents of bottles being broken in the car park and the children's play area. Chairman asked Members to watch out for these incidents and to make sure they were reported quickly to the police so that action could be taken. There had also been reported incidents of a quad bike being ridden on the edge of playing field and in the Glebe and Moat areas.

Discussions on all the incidents had taken place with police representatives.

(c) Assistance from RAF Shawbury.

At the request of Group Captain Luck, the Clerk had advised him of the help the Council would like during the coming year. This included the annual bonfire; work in the Moat; help with the Jubilee celebrations and sponsorship of the annual Community Service Awards.

There had been a positive response and organisers of the various activities would make individual arrangements with the base.

(d) Annual Parish Meeting.

Meeting to be held on May 23<sup>rd</sup>. at 7.45pm in the main hall of the Village Hall.

(f) Community Projects – Stoke Heath Prison.

Stoke Heath was now a prison housing low risk categories of prisoners who were allowed to work in the community, with some able to work unsupervised. Councils were being asked to take advantage of the offer to help with community projects. Sue Thomas was overseeing the projects and should be contacted in the first instance. Chairman urged Members to take advantage of this offer.

(g) Nominations for Community Service Awards Sponsored by RAF Shawbury.

Clerk had received two nominations and it was agreed to publicise details of the awards again.

RAF Shawbury had agreed to continue to sponsor the awards.

(h) Application from the RAF to hold a river walk.

Application approved – Mr. & Mrs. Gillibrand to be informed by the Clerk and the RAF asked to discuss the event with them.

(i) Complaint from members of the Buzz Group about speeding traffic on the A53.

Passed to the Highways Department for comment.

**11/231 Reports from:**

**(a) Police:**

A written report had been received indicating that between January 1<sup>st</sup> and 31<sup>st</sup>. the following offences had been recorded:

Assaults – 2; Criminal damage -1; Shoplifting – 1.

**(b) Youth**

No report tabled

**(c) RAF Shawbury**

No report tabled.

**(d) Shropshire Council:**

No report tabled.

**11/232 Planning Applications:**

A. The following applications had been considered since the last meeting.

1. Unit 3, Shawbury Industrial Park – erection of a workshop. Application supported.
2. Millward Contractors, Shawbury Park – erection of a single storey steel fabricated storage shed. Application supported.

**11/233 Committee Reports:**

A. Moat Committee:

Mr. Brown reported that:

1. The first tidy up session of the New Year had taken place and the volunteer hours now totalled 1,940
2. The RAF had offered to give some assistance during the coming year.
3. The wicket gate at the entrance to the Moat from the A53 needed replacing. With Mr. Roberts assistance he would cost out a replacement.
- 4 He was awaiting a response from the Lottery Fund over the costing of some aspects of the bid for a grant.
- 5 There was no evidence of quad biking in the Moat area.
6. As part of the Jubilee celebrations the Committee were hoping to construct some ‘bug hotels’.  
At the Chairman’s request, Mr. Brown agreed to update the information about the Moat for placing on the Council web site.

B. Local Joint Committee

Mr. Kennedy gave a brief report of the meeting held on the previous evening.

The main business had been about car parking charges, particularly in Wem.

Finance has being set aside to help support Jubilee celebrations. (Please see 11/230 for details of this.)

C. ALC – Area Committee.

The Chairman reported on the last meeting, which had concentrated on Shropshire Council representatives giving further information about the new planning process and explaining the need for Parish Clerks to register with the Public Access system. Clerk confirmed that he had registered.

The Committee had asked West Mercia Police to supply a written report for each meeting.

**11/234 Press Matters:**

No issues to report.

**11/235 Date and Time of next meeting:**

The next meeting will be on March 13<sup>th</sup>. at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed J. Manley (Chairman)      Date March 13<sup>th</sup>. 2012**